



# Master's Degree Tuition Fee

## Canadian & Permanent Residents (Landed Immigrants)

### Application for Payment Schedule B

All Master's students are automatically assessed full-time tuition fees (Schedule A). To be assessed part-time fees, students need to apply and be formally approved (Schedule B).

Part-time Master's students may be assessed part-time tuition fees (Schedule B). To enroll on a part-time basis, students must provide evidence of paid employment (more than 12 hours per week) or have heavy family (eg. parental responsibilities) or have other special circumstances (eg. health factors) which restrict time available for study.

Students who are planning on taking a Master's degree on a part-time basis must obtain approval of their graduate program advisor and the College of Graduate Studies prior to the beginning of the first term of the program (ie. prior to the commencement of the degree program) in which fees are first assessed.

Please initial below to signify your understanding that:

1. I am not eligible to receive interest-free status government loans, University fellowships or scholarships.
2. I am not eligible for interest-relief status on any existing government loans and I may not be able to postpone the repayment status of my loan.
3. I am not eligible for teaching assistantships, research assistantships, student housing, or assigned desk space at the University.
4. The five year maximum time allowed for the program (see "Duration of Program" in Calendar) applies to part-time students.
5. Students who pay tuition fees according to Schedule B are not permitted to revert back to Schedule A after the initial payment of the tuition fees in the first term of the program.
6. Tuition fees paid according to Schedule B are payable in three (3) installments per year (plus authorized student fees). No Master's student who selects Schedule B will pay total fees of less than the first nine (9) installments (plus authorized student fees). Upon program completion, any installments not already assessed will be assessed at that time. For information on fees, please refer to the UBC-O Calendar.

#### Declaration

I have reviewed the above information regarding Schedule B. I am hereby requesting that fees for my program be assessed on Schedule B (part-time payment schedule). I understand the consequences of paying tuition fees according to Schedule B as outlined above. I understand that I am not permitted to revert back to Schedule A after the initial payment in the first term of the program.

**Student Name:**

**Student Number:**

**Student Signature:**

**Date: (yyyy/mm/dd)**

#### Approval of Graduate Program Advisor:

_____ Signature	_____ Name (Please Print)	_____ Program	_____ Date (yyyy/mm/dd)
College of Graduate Studies use only:			
_____ Date of Approval		_____ Signature	