



Request for Approval to Withhold a Dissertation/Thesis from the Public Domain

Student Name:	Student #:	Date:
Degree:	Graduate Program Name:	
Dissertation/Thesis Title:		

As a graduate student at the University of British Columbia, I am requesting the College of Graduate Studies withhold my dissertation/thesis from the public domain for a period of _____ months following its submission to the Faculty.*

Date of submission to the College of Graduate Studies:
Proposed date of release to the public domain:

Justification to withhold dissertation/thesis (attach additional pages if required):

This memo, with original signatures, verifies that the request to withhold the above named dissertation/thesis from the public domain, has been reviewed and agreed to by the following:

_____	_____	_____	_____
Name of Student	Signature of Student	Email	Date
_____	_____	_____	_____
Name of Supervisor	Signature of Supervisor	Email	Date
_____	_____	_____	_____
Name of Graduate Program Coordinator (or Designate)	Signature of Graduate Program Coordinator (or Designate)	Email	Date

The Faculty of Graduate Studies approves withholding the dissertation/thesis noted above.

_____	_____	_____
Name of Dean of Graduate Studies (or Designate)	Signature of Dean of Graduate Studies (or Designate)	Date

* If there is strong justification, the Dean of the College of Graduate Studies may agree to withhold the dissertation/thesis from the public domain for a limited period of time (typically 12 months, extendable to a maximum of 24 months in special circumstances). Justification may arise for example, when time is required for completion and submission of a significant manuscript or patent application for a device or idea that might emerge from the dissertation/thesis research; the dissertation/thesis might describe something of considerable monetary potential which could, if the student were given an opportunity to develop it first, benefit the student or the University; or the dissertation/thesis might deal with a potentially dangerous product or process or potential cure for a disease for which the researchers need more time for testing before public release of the information. This request must be made when the dissertation/thesis is first submitted to the College of Graduate Studies.